

*Here is the wording that needs to be inserted into the cover or front page of the Annual Report and Presbytery Directory/Yearbook:*

## **1. Annual Report**

### **Data Protection**

The Annual Report is published annually in [ ] and the information is, as far as the Church is aware, accurate as at the date of publication. If you are aware of any information which is incorrect or inaccurate, please contact [ ] no later than [ ].

On the basis that the Annual Report is updated and published annually, the Church advises that the previous year's Annual Report should no longer be used, and should be destroyed, upon receipt of the new Annual Report each year.

You can find out more about how we use your data from our "Privacy Notice", which is available on the Presbyterian Church of Wales website ([www.ebcpcw.cymru](http://www.ebcpcw.cymru)), or from the General Assembly Office.

## **2. Presbytery Directory**

### **Data Protection**

The Presbytery Directory is published annually in [ ] and the information is, as far as the Presbytery is aware, accurate as at the date of publication. If you are aware of any information which is incorrect or inaccurate, please contact [ ] no later than [ ].

On the basis that the Presbytery Directory is updated and published annually, the Presbytery advises that the previous year's Directory should no longer be used, and should be destroyed, upon receipt of the new Directory each year.

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## **3. Presbytery Yearbook**

### **Data Protection**

The Presbytery Yearbook is published annually in [ ] and the information is, as far as the Presbytery is aware, accurate as at the date of publication. If you are aware of any information which is incorrect or inaccurate, please contact [ ] no later than [ ].

On the basis that the Presbytery Yearbook is updated and published annually, the Presbytery advises that the previous year's Yearbook should no longer be used, and should be destroyed, upon receipt of the new Yearbook each year.

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